

**Berlin Board of Education**  
**Finance and Operations Committee Meeting**  
**December 7, 2023**  
**MINUTES**

In Attendance:        Julia Dennis  
                             Adam Salina

Also in attendance:   Brian Benigni, Superintendent of Schools  
                             Jeff Cugno, Director of Operations  
                             Ashley Dorsey, Director of Finance

**I.        Call to Order**

Ms. Dennis called the meeting to order at 7:01am

**II.       Preliminary 2024-2025 Budget**

Ms. Dorsey and Superintendent Benigni discussed the status of Superintendent's budget as of 12/7/23. Ms. Dorsey discussed budget drivers as of 12/7/23 and sought additional guidance from the committee. The group agreed to meet the following week to discuss the finalized request for the Superintendent's budget.

**III.      Adjournment**

The meeting adjourned at 7:51am

Respectfully submitted,

Ashley L. Dorsey  
Director of Finance